Paper Proposal Form

Evangelical Homiletics Society

Talbot School of Theology, Biola University

Preaching Amid Society's Mental Health Crisis: Seeking a Healthy Homiletic

To propose a paper for presentation at the annual conference, please complete this form and submit it to the Vice-President at papers@ehomiletics.org by **April 30, 2026**. You will be notified by **May 30th** if your paper has been selected for presentation. If approved, your finished paper must be submitted no later than **August 15th**.

Title of Proposed Paper:

100-150 Word Abstract:

Proximity to Existing Homiletical Literature

Briefly (3-4 sentences maximum) answer the following questions:

- Has your proposed topic been addressed in an existing academic book, article, or paper presented at an EHS conference? (Past EHS papers can be found at ehomiletics.org.) Which academic work(s)?
- How do you propose to interact with that work's content and argument —confirmation, rebuttal, or other?

Preliminary Bibliography

Attach a preliminary bibliography of no more than 1 page.

Approval of Faculty Sponsor (when applicable)

Student (Ph.D., D.Min., M.Div., Th.M., or equivalent) paper proposals must be approved by a faculty sponsor before submission to EHS. Students submitting a proposal must either include an endorsement by their sponsor with their proposal, or submit contact information for their faculty sponsor who will then receive a request for endorsement.

Biographic Information

Name:
Highest Degree Achieved:
Address:
Phone:
E-Mail:

Guidelines for Submission and Presentation of Papers

Evangelical Homiletics Society

First Page: Page one of the paper should include the title, author's name, and affiliation (each centered on a separate line), plus a 100-150 word abstract. After four lines of single spacing, the paper should begin.

Style, Form, and Footnotes: Follow the Chicago Manual of Style, 14th or later edition. Type your manuscript single-spaced, double-spacing between paragraphs, with no indention at the start of a paragraph, using one-inch margins, and with Times New Roman font (12 point). Only the left margin should be justified. One blank space should separate punctuation within your manuscript. Do not number the pages. Do not use a running head. Do not use track changes. Where appropriate, use first and second level headings. References should use footnotes (NOT endnotes or parenthetical notes). Footnotes and footnote numbering should be the same size as the main text with a hard return between each footnote and NO blank line. For example:

[23] Haddon W. Robinson, *Biblical Preaching* (Grand Rapids: Baker, 2014), 27.
[24] Frederick Barthelme, "Architecture," *Kansas Quarterly* 13:3 (September 1981): 77-78.

Please use the automatic footnote insertion feature of MSWord rather than manual insertion. Submissions with parenthetical notes, endnotes, or manually inserted footnotes will be returned to the author as unusable. Avoid the use of op. cit. Use ibid. where appropriate. A work cited more than once should be referred to by the author's last name, omitting the title of his work unless two or more works by the same author are cited. In that case, an abbreviated title of each work should be used in subsequent footnotes. For example:

[23] Haddon W. Robinson, *Biblical Preaching: The Development and Delivery of Expository Messages* (Grand Rapids: Baker, 2014), 27.
[24] Ibid., 32.
[25] Haddon W. Robinson, ed., *Biblical Sermons: How Twelve Preachers Apply the Principles of "Biblical Preaching"* (Grand Rapids: Baker, 1997), 14.
[26] Frederick Barthelme, "Architecture," *Kansas Quarterly* 13:3 (September 1981): 77-78.
[27] Robinson, *Biblical Preaching*, 29.

Length: Manuscripts will generally be a maximum of 5,000 words.

Abbreviations: Do not use abbreviations in the body of the paper. This includes the names of books of the Bible and common abbreviations such as "e.g." (the full reference, "for example" is preferred). Citations of books, articles, and websites are expected. Please do not use "p./pp." for "page(s)," or "f./ff." for "following." Precise page numbers or verse numbers are expected, not "f./ff." Abbreviations, like ibid., should be used in footnotes appropriately.

Capitalization: Capitalize personal, possessive, objective, and reflexive pronouns (but not relative pronouns) when referring to God: “My, Me, Mine, You, He, His, Him, Himself,” but “who, whose, whom.”

Direct Quotes: Quotations of three or more lines in length should be placed in an indented block. Shorter quotes will be part of the paragraph and placed in quotation marks. Abbreviate the Bible version from which you are quoting in capital letters following the Scripture reference. Place the abbreviation in parentheses: Luke 1:1-5 (NASB).

Headings:
FIRST-LEVEL HEADINGS - These indicate large sections. They are to be flush left in upper case and separate from the paragraph that follows.

Second-Level Headings - These headings are within the first-level section and are to be flush left, in italic in upper and lower case, and separate from the paragraph that follows.

Foreign Languages: If you use Greek or Hebrew in the paper, please use the free fonts provided at http://www.bibleworks.com/fonts.html to ensure others can read them as well.

Final Electronic Submission
Provide two copies of the manuscript: (1) one in the MSWord (.docx) format; and (2) one in the Adobe PDF. This is necessary for the final process of compiling all the articles into a single document, hyperlinked to the Table of Contents, and alphabetized by author’s last name. Submit your work to the Vice-President at papers@ehomiletics.org by **August 15th**. Accepted work may be edited or shortened at the editor’s discretion.

Video Introduction/Overview
Authors of approved papers will be required to provide a five-minute introductory/overview video that will be posted, along with their completed papers, on the EHS website prior to our conference. Videos may be recorded on a camcorder, webcam, or phone. If you use your phone, make sure to use the rear-facing camera and not the front-facing (selfie) camera. Also, record your video in landscape rather than portrait mode. Record in a place without background noise and with as much light as possible.

Videos should do the following:
- Introduce the author.
- Introduce the paper.
- Summarize the paper.

After recording your video, upload the file to Youtube, and submit the link to the video to papers@ehomiletics.org. All videos are due by **August 31st** . Videos for previous conferences can be viewed here: https://ehomiletics.org/conference/

Conference Presentation

Plan to use only the first 10 minutes of your presentation to touch on the highlights of the paper. Reserve the remainder of the session for discussion and Q&A interaction on its contents.

Template

The example on the following pages serves as a template. Additional instructions and reminders are included in the template. Please read it carefully and follow all instructions exactly.

TITLE OF PAPER: SUB-TITLE *(A subtitle is not required.)*

YOUR NAME
Position You Hold or Your Student Status
Name of Your Institution
City, ST

ABSTRACT

You will submit the same abstract here as included in your paper proposal. Slight editing is acceptable.

Four blank lines separating the abstract from the introduction

INTRODUCTION

Your paper begins here. If you are citing material retrieved online, follow the format of the first footnote below. Material taken from a traditional textbook will appear in the format of the second footnote. Abbreviations, like ibid., should be used in footnotes appropriately.

Note that a blank line follows your first paragraph and every subsequent paragraph. Paragraphs are not to be indented.

FIRST MAJOR HEADING

Note that two blank lines precede a MAJOR HEADING. One blank line follows before the text resumes. A paragraph will never consist of less than two sentences. Three or more sentences are expected.

Headings may sometimes appear at the bottom of a page with the first paragraph beginning one blank line later at the top of the following page. During the editing stage, the Vice President will re-space the affected pages appropriately.

Second-Level Heading

Note that two blank lines precede a *Second-Level Heading*, and one blank line follows. Just as a paragraph will never consist of less than two sentences, a sub-divided MAJOR HEADING will always consist of two or more *Second-Level Headings*.

Bibliographies are NOT required in the final paper.